**Proposal for ITMC Meeting**

**(IP Filing)**

1. **Agenda:**
2. **Background:**
   1. Project Name
   2. Inventor(s) Name and contact details
   3. Division’s Name
   4. Brief Description of the technology
   5. Cost of development of technology
   6. Readiness of technology for commercialization: Ready for commercialization
   7. Challenges if any
   8. Commercial potential of technology
   9. Geographical potential
   10. IP to be filed
3. **Proposal:**