**Reporting Proforma for Contract Service**

1. Name of the Institute:

2. Period of reporting:

3. Details of Contract Service provided:

|  |  |  |  |
| --- | --- | --- | --- |
| Type of Service | Number of Clients/Status\* | Samples tested (no.) | Total MoneyReceived  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

 \*Status:

Indian: Central Government/Government Undertaking/State Government/Private

organisation/

NGO/other specify)\_\_\_\_\_\_

Foreign: U.N agency/CGIAR Institute/Private Organisation/or other International Agency

(specify) \_\_\_\_\_\_\_\_

4. Has the benefit sharing been done as per the proposal and following the ICAR rules and

 guidelines? If there is any deviation, provide details with justification.

5. Amount accumulated as institutional income (as per 1.3.17 of ICAR Rules and Guidelines

 for Professional Service Functions):

Total: \_\_\_\_\_\_\_\_\_\_

Amount accredited as institute income:

Amount accredited to ICAR headquarters:

Certified that the contract service(s) have been provided to the satisfaction of the client.

 Contract Service I/c

 (Signature)

Countersigned

PME Cell I/c