**Checklist for Patent filing**

1. **ZTM & BPD Unit**
	1. Invention disclosure form
2. **Patent Office**
	1. Form 1(two original copies) Fees- Rs.8,800/- for 30 pages and 10 claims
		1. Signature of All inventors required
		2. Full name of inventors with surname (no initial even for middle name)
		3. Applicant name and address- ICAR address
	2. Form 2(two original copies) ( as per given format)
		1. Provisional
			1. (without claims)
			2. for securing priority date
		2. Complete (description, abstract, drawing sheets, sequence listing in electronic form, NBA/ MTCC deposit details if any)
	3. Form 3 (two original copies) Fees- none
	4. Form 5 (two original copies) Fees- none
		1. Signature of All inventors required
	5. Form 18 (Optional, can be filed anytime within 48 months from the priority date) (Two original copies) Fees- Rs. 22,000/-
3. **ICAR**
	1. Declaration by inventors
		1. Signature of All inventors required
	2. Undertaking(Annexure 1 of IPTM guidelines)
		1. Signature of All inventors required
4. **Others**
	1. NBA form III
	2. Deposition details of MTCC
	3. Gene sequence in electronic form

**Non Essential**

* Form 9- Early publication, Fees- 13,750 Rs(For publication within one month)