

Proforma for Approval of Contract Research Project

1. Project
 - (a) Title :
 - (b) Project Code :
 - (c) Type (Sponsored/Collaborative/Grant-in-aid) :
2. Client/Customer.
 - (a) Name and Address :
 - (b) Category :
 - (i) Type (Public/Private/Autonomous) :
 - (ii) Nature (Voluntary/Cooperative Agency/Research Organisation/Foreign Firm/Agency/Others(specify)) :
 - (iii) Size (Large/Medium/Small/Cottage Unit/Others(specify)) :
3. Objectives, scope and duration of the project :
4. Present state of Knowledge :
5. Programme of work with phasing,
Milestones and S&T inputs of client :
6. Project Team (S&T Staff) :
7. (a) Benefit to client on utilization of research results :
(b) Vesting of Intellectual Property Rights :
8. Financial Aspects
 - I. Estimated Expenses
 - (a) Man-days

S.No.	Name & Designation	Man-days Rate (Rs/day)	Amount (Rs)
i.			
ii.			
iii.			
iv.			
v.			
vi.			

Total:

- (b) Consumables/raw materials/components :
- (c) Services/utilities :
- (d) Equipment/Computer Usages :
- (e) External Payments :
- (f) TA/DA :
- (g) Contingencies :

Total expenses :

[Sum of I (a) to I (g)]

II. Intellectual Fees :

(@-% of 1(a))

(Minimum 60% of cost of 1(a) above)

Total Project Charges (I+II)

III. Payments to be received as follows :

(indicate for the instalments the amount, mode, time and bank guarantees)

9. Utilisation of Intellectual Property generated Licensing
 - (a) Exclusive/Non-Exclusive
 - (b) Fee/Charges
 - i. Lump sum (instalments, amount, time mode, guarantees)
 - ii. Recurring royalty (Period and basis)

10. Remarks

(Signature)
Project Leader